CHILMARK PARISH COUNCIL

RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 13 MAY 2015

PRESENT				
Name		Appointment		
Mr P Boyles		Chairman		
Mr M Lennard		Vice Chairman		
Mrs E Pelham		Councillor		
Ms L Taylor		Councillor		
Sir R Packer		Councillor		
Mr K Hawkins		Councillor		
Mrs J MacDougall		Clerk		
	lr B Wayman			
Public:				
	POINTS AND DEC			
Item	Points/Decisi	ons	Action	
(a)	(b)		(c)	
32/15	1. <u>Appoint Chair/Vice Chair</u>			
	Sir RP proposed Cllr PB be elected as Chairman, seconded by Cllr			
	EP. The Chmn proposed Cllr ML as Vice Chmn, seconded by Cllr			
	LT. All agreed.			
33/15	2. <u>Apologies:</u> Cllr E Jack			
34/15	3. <u>The Minutes of the AGM held on 7 May 2015</u> have been			
	signed and agreed at the PC meeting held on 2 July 2015. <u>The minutes of the PC Meeting held on 11 March 2015</u> These were proposed by Cllr KH and seconded by Cllr LT and			
/ / -	agreed.			
35/15	4. Declarations of Interest			
	None.			
36/15	5. <u>Matters Arising</u>			
	None.			
37/15	6. <u>Finance</u>			
	6.1 <i>The opening balance in the Treasur</i>	er's Account as at I May		
	2015: £14,627.84			
	6.2 <i>Cheques received</i> : Precept £7,000 <i>Cheques to be paid</i> : WALC/NALC annual subscription: £187.79			
	CPRE Subscription : £36			
	Annual Zurich Insurance premium: £455.08			
	Cheques paid: 3/4/15 ICO: £35			
	3/4/15 Paediatric Defibr	-		
	6.3 S/O wef 1 April 2015: £200.11 cle	erk's monthly salary.		

The Chmn mentioned that a cheque will be paid to make up the balance outstanding.Clerk	
balance outstanding. Clerk	
6.4 Adoption of Annual Return for the FY 2014-15.	
The Clerk/RFO presented the Annual Return for adoption and read	
out the Statement of Governance. The Chmn proposed they be signed	
and all agreed.	
6.5 Asset Register and Risk Assessment	
The Chmn explained that there are no changes except for the purchase	
of the defibrillator. The Chilmark Response Group (CRG) check the	
defibrillator on a regular basis to ensure it is functioning correctly.	
Cllr Sir RP recommended that the PC should retain ownership and	
that the CRG should produce an annual report which would be	
reflected in the risk assessment. It would also be good practice to	
have a check list beside the defibrillator as a reminder. The Chmn	
agreed and proposed to invite the CRG to the next PC meeting to	
discuss this. All agreed.	
38/15 7. Planning Applications	
Highway adjacent to Portash, Chilmark, Proposed application	
under section 116, Highways Act 1980. The DC has arrithments Varia Couls shipsting and are cousit his	
The PC has written to Kevin Gayle objecting and we await his	
response. The Clerk will send a reminder.	
15/01735 Odney Orchard, Barberry, Chilmark, SP3 5AS	
Conservatory to the side of the property. No comment from PC.	
<u>15/03454 Frickers House. Cow Drove, Chilmark</u> – Two storey and single storey avtra and areat detached our part block up and insert	
single storey extns and erect detached car port, block up and insert new windows. It would appear to be a significant increase in the size	
of the property. The PC has no comment.	
39/15 8. Highway Matters	
Complaints were received that vehicles parked close to the bus stop in	
the village are causing an obstruction to those getting on and off the	
bus, particularly to those with mobility problems. The Police say it	
does not constitute a serious obstruction and traffic markings are the	
responsibility of Wilts Council. Cllr ML contacted Julie Wharton,	
Senior Traffic Engineer, who offered to install bus stop markings Chmn	
(box) on the road which would cost the PC £200 and vehicles would	
have to park on the opposite side of the road. Alternatively, the	
Chmn offered to attend the Tisbury Community Partnership and	
request a white bar mark at the CATG meeting. Sir RP seconded this	
and all agreed.	
40/15 9. Proposed repairs to Fricker's Paddock Playground Equipment	
The Chmn has made safe the rungs on the climbing frame. Home	
Front no longer renew these rungs so Cllr ML recommended a Chmn	
replacement seconded by Sir RP. Home Front recommended that the	
bench is treated but their equipment does not require creosoting. Cllr Cllr ML	
ML will contact Leisure Credits to ask if they can carry out the work.	

41/15	10. Chilmark Response Group – First Aid Training/Defibrillator	
	Awareness	
	<u>See para 6.5</u>	
42/15	11. Proposed request for Riparian Owners to carry out	
	maintenance of the Chilmark Winterbourne	
	The Chmn has redrafted the Wilts Council letter and all agreed that it	Chmn
	should be sent out in a couple of months' time.	
43/15	12. <u>Correspondence</u>	
	The transparency code states that by 1 July, PCs should publish,	
	minutes, agendas, end of year accounts, annual governance statement,	
	internal audit report, list of councillor's responsibilities, details of	
	public land and assets. Under the code this data must be published on	
	a website which is publicly accessible free of charge.	
	At present the Chm uploads a pdf copy of the agendas and minutes to	
	our official website hosted by Cravenplan Limited and will enquire	
	from Chris Stanbury on how best to include the extra information	Chmn
	required under the code.	
	In addition hard copies of agendas and minutes are placed on the four	
	noticeboards within the parish and Mr Paul Wilkins includes some	
	details on his own personal "Chilmarkvillage" website along with	
	general matters of interest to the village.	
44/15	13. <u>Parish Newsletter</u>	
	Bus Stop – CATG and Tisbury Safety Partnership, Reminder to	C1 1
	Riparian owners to clear the Winterbourne, update about websites.	Clerk
45/15	Date of next meeting.	
45/15	14. AOB	
	Cllr ML reported that there is a vigorous movement to make Salisbury	
	a transition city. This is a global movement and creates a sustainable	
	community buying local produce. More information obtainable at	
1(/15	www.salisburytransitioncity.org	
46/15	15. <u>Date of next meeting</u> : The next meeting of the Parish Council	
	will be held on Wednesday 8 July 2015 at 7pm in the Reading Room.	
	Date: Chairman:	
	Daw, Ulail Illall,	